

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 6, 2020

To: Nury Martinez, Council President
City Council

Paul Krekorian, Chair
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer 
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY, APRIL 3, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

The chart below provides a summary of the week’s authorized funding from the COVID-19 Emergency Response account.

Requesting Department	Purpose	Approval Date	Amount
General Services Department	Emergency supplies (sanitizers, disinfectants, personal protective equipment)	3/31/20	\$ 2,000,000
	Procurement of N95 masks	4/2/20	\$ 10,000,000
Emergency Management Department	Temporary healthcare provider services for homeless shelters	4/1/20	\$ 2,000,000
	Los Angeles Convention Center medical facility	4/2/20	\$ 1,700,000
Approved Total			\$ 15,700,000
Total Account Funding			\$ 20,000,000
Remaining Account Balance			\$ 4,300,000

Should you require any additional information, please contact Samantha Jew at (213) 473-7581.

cc: The City Council
Office of the Mayor
Sharon Tso, Chief Legislative Analyst
Miguel Sangalang, Office of the Mayor
Patricia Huber, Office of the City Administrative Officer